



Sri Venkateswara College of Engineering

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Post Bag No.1, Pennalur, Sriperumbudur Tk. – 602117

OFFICE OF THE CONTROLLER OF EXAMINATIONS

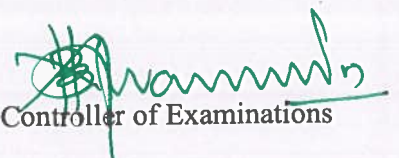
SVCE/CoE/Reval/DEC -2024/UG&PG/02

February 18, 2025

CIRCULAR

Sub: DEC –2024 End Semester examinations - Procedure for applying photocopy and Revaluation of answer script.

1. All the students are eligible to apply for revaluation **ONLY FOR THEORY PAPERS OF DEC-2024 END SEMESTER EXAMINATIONS**, irrespective of grades secured. Students can apply up to a **MAXIMUM OF FIVE PAPERS (IN THE DEC 2024 EXAMINATIONS)**. **IN THE FIRST PHASE, THE SCRIPTS MENTIONED IN SL.NO. 8, ALONE AVAILABLE FOR APPLYING.**
2. Candidates who wish to apply for revaluation should first apply for photocopy of his/her **END SEMESTER EXAMINATION** answer script by paying **Rs. 200 per script on or before 12.30 PM on 21.02.2025 through their faculty advisor.**
3. After receiving the photocopy, the student can verify the copy for any discrepancies like mistakes in totaling and omissions in the valuation.
4. If any discrepancy is noticed the same may be brought to the notice of the Controller of Examinations for remedial action through their HoD.
5. The valuation in the photocopy of the answer script can be verified by the subject expert and if the expert is convinced that the script deserves higher marks than awarded, **he/she can recommend for applying revaluation. However, the recommendation by an expert member is not mandatory for applying revaluation.**
6. **The student can apply for revaluation by paying Rs. 500/- towards revaluation fee from 26.02.2025 to 12.30 PM on 28.02.2025 (Both days inclusive) through their faculty advisor.**
7. Even after the revaluation, if the student is still not satisfied with the result, he/she can opt for a review of his/her answer script by paying the prescribed fee. The review procedure will be intimated along with the revaluation result.
8. This circular is meant for the following scripts;
 - I. DEC 2024 Examinations - Backlog papers under Regulations R16 and R18.
 - II. 2021-2025 UG students – DEC 2024 Examinations backlog theory papers.
 - III. 2022-2026 UG students – DEC 2024 Examinations backlog theory papers.
 - IV. 2023-2027 UG students – DEC 2024 Examinations backlog theory papers.
 - V. 2023-2025 PG students – DEC 2024 Examinations backlog theory papers.
 - VI. 2024-2028 UG students – DEC 2024 Examinations theory papers of I semester.
 - VII. 2024-2026 PG students – DEC 2024 Examinations theory papers of I semester.


Controller of Examinations

To
HODs of AUT/BIO/CHE/CVE/CSE/EEE/ECE/INT/MAR/MEC (Through mail)

