



Declaration

Establishment of Internal Complaints Committee (ICC)

Internal Complaints Committee has been constituted at Sri Venkateswara College of Engineering as it is committed to provide safe academic and working environment to all girl students and its women employees.

As per the guidelines of Supreme Court, UGC, Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, an Internal Complaints Committee (ICC) on Sexual Harassment has been established by the college in the year 2015.

This committee has been constituted under the policy prevention and punishment for sexual harassment of women at workplace.

Dr. J. Venkatesan, M.E., Ph.D.
Dean (Student's Welfare)
Sri Venkateswara College of Engineering
Pennalur, Sriperumbudur Tk - 602 117
Tamil Nadu, India

Principal

Principal

Sri Venkateswara College of Engineering
Pennalur, Sriperumbudur Tk-602 117
Tamilnadu, India.

Sri Venkateswara College of Engineering

(Autonomous - Affiliated to Anna University)
Pennalur, Sriperumbudur Tk - 602 117

05.09.2024

Constitution of Internal Complaints Committee (Under PoSH Act, 2013)

The following are appointed as the members of Internal Complaints Committee (ICC) under PoSH Act, 2013 with effect from 05.09.2024.

1. Dr. K.R. Santha, Vice Principal - Presiding Officer
2. Dr. J. Venkatesan, Dean (Students' Welfare) - Member (Faculty Member)
3. Dr. R. Anitha, HoD / CSE - Member (Faculty Member)
4. Mr. G. Venkatesan, Senior Manager (HR) - Member (Non-teaching)
5. Dr. T. Vijay, Medical Officer - Member (Non-teaching)
6. Dr. S. Vidhyaprakash, Dentist - External Member from NGO
7. Ms. J. Abinaya, General Secretary (Student Council) - Student Member
8. Ms. A. Srinithi, Joint Secretary (Student Council) - Student Member
9. Ms. B. Nivya, PG Representative (Student Council) - Student Member


05/09/2024


5/9/24
Principal

Sri Venkateswara College of Engineering

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Office of Vice Principal

11.08.2023

Internal Complaints Committee (ICC) on Sexual harassment

Minutes of meeting held on 09.08.2023

Venue: Conference Hall (New Library)

Internal Complaints Committee (ICC) meeting was held on 09.08.2023 at 2.30 pm at Conference Hall (New Library) and the following are the members present.

1. Dr. K.R. Santha, Vice Principal - Presiding Officer
2. Dr. J. Venkatesan, Dean (Students' Welfare) - Member (Faculty Member)
3. Dr. R. Anitha, HoD / CSE - Member (Faculty Member)
4. Mr. G. Venkatesan, Senior Manager (HR) - Member (Non-teaching)
5. Dr. T. Vijay, Medical Officer - Member (Non-teaching)
6. Dr. S. Vidhyaprakash, Dentist - External Member from NGO
7. Mr. T.S. Sanjiv, President (Student Council) - Student Member
8. Ms. J.K. Raaga Priya, Joint Secretary (Student Council) - Student Member
9. Ms. K. Abirami, PG Representative (Student Council) - Student Member
10. Ms. S. Brindha, Sports Secretary - Student Member

Dr. K.R. Santha, Vice Principal welcomed all the members and briefed the importance of this meeting. He said that ICC is formed as per the requirement of AICTE and UGC.

Dr. J. Venkatesan, Dean (SW) recalled the functions and activities of ICC to the new members as follows:

SVCE is committed to provide safe academic and working environment to all girl students and its women employees. As per the guidelines of Supreme Court, UGC, Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, an Internal Complaints Committee (ICC) on Sexual Harassment has been established by the college in the year 2015.

This committee has been constituted under the policy prevention and punishment for sexual harassment of women at workplace.

1. The mechanism for registering complaints should be safe, accessible and sensitive.
2. A complaint of discrimination or sexual harassment may be lodged by the victim or a third party.

3. If the affected person wishes she can be accompanied by a representative.
4. All complaints made to any committee member must be received and recorded by the member, who shall then inform the chairperson about the complaint, who in turn shall call for a meeting of the committee.
5. Within three days of the receipt of a complaint, the ICC on Sexual Harassment must determine whether a prima facie case of sexual harassment is made out. It shall carefully consider the complaint and may hear the complainant and the defendant and/or any other relevant person to determine whether an enquiry by the committee is to be instituted. If the committee considers it necessary to hear the defendant at the preliminary stage it shall start the enquiry process.
6. If the committee against sexual harassment decides not to conduct an enquiry into a complaint it shall record the reasons for the same in the minutes of the committee meeting. The committee shall make the same available to the complainant in writing.
7. If the committee finds an employee of the Institute involved in sexual harassment of the complainant, then immediately it recommends for disciplinary action in the form of dismissal and any other relevant mechanism.
8. If the committee finds a student of the Institute is involved in sexual harassment of the complainant, it can recommend disciplinary action in the form of suspension for a specific period of time or expulsion from the institution.

Vice Principal expressed before the committee that there are no major grievances received from students or staff members after the previous meeting.

Since there were no further points for discussion, the meeting came to an end.



Dr. K.R. Santha
Vice Principal
Presiding Officer - ICC

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09.08.2023

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(Under PoSH Act, 2013)

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Dr. K.R. Santha

Dr. K.R. Santha
Principal