SRI VENKATESWARA COLLEGE OF ENGINEERING

COURSE DELIVERY PLAN - THEORY

Department of Humanities & Social Sciences		LP: HS22252
		Rev. No: 00
B.E/B.Tech/M.E/M.Tech : Common to all branches	Regulation: 2022	Date: 20/03/2023
PG Specialisation : NA		
Sub. Code / Sub. Name : HS22252 / Technical English		

Sub. Code / Sub. Name: **HS22252 / Technical English**
Unit : I

Unit I Syllabus:

Listening – AV files pertaining to manufacturing processes of products, scientific documentaries; **Speaking-** syllable division and word stress, intonation, sharing opinions; **Reading** – news articles related to science and technology; **Writing** – definitions, instruction, recommendation, data interpretation, resume; **Grammar** – tenses and their aspects, sentence connectors - discourse markers, sequential words, active and passive voice, subject-verb agreement

Objective:

Session No *	Topics to be covered	Ref	Teaching Aids
L1	Listening 1. AV files pertaining to manufacturing processes of products 2. Scientific documentaries	REF-1- Ch.5 (Pg 75)	ICT tools
L2	Speaking 1. Syllable division and word stress, intonation 2. Sharing opinions	REF-1- Ch.8 (Pg 131)	ICT tools
L3	Reading 1. News articles related to science and technology	REF-1- Ch.5 (pg 86-87)	ICT tools
L4	Writing 1. Definitions 2. Instruction 3. Recommendation	REF-1- Ch.1 (Pg 6&7)	ICT tools
L5	Writing 1. Data interpretation 2. Resume	REF-1- Ch.9 (Pg 150- 155)	ICT tools
L6	Grammar 1. Tenses and their aspects	REF-1- Unit 2 (Pg 31&32)	ICT tools
L7	Grammar 1. Sentence Connector 2. Discourse markers 3. Sequential words	REF-1- Unit 10 (Pg 70)	ICT tools
L8	Grammar 1. Active and passive voice	REF-1- Unit 5 (Pg 78)	ICT tools
L9	Grammar 1. Subject-verb agreement	REF-1- Ch.1 (Pg 16)	ICT tools
Content beyond syllabus covered (if any):			

* Session duration: 50 minutes

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Sub. Code / Sub. Name: **HS22252 / Technical English**
Unit : II

Unit II Syllabus:

Listening – AV pertaining to marketing strategies, peer reading and pronunciation; **Speaking** - turn taking, sharing opinions; conducting and attending a meeting, understanding the nuances of spoken communication among internal audience and external audience,; **Reading** - analytical documents, descriptive documents; **Writing** -, fliers, brochures, resume- letter of application, checklists; **Grammar** - modal verbs, clauses – types and uses, conditional clauses, articles.

Objective:

Session No *	Topics to be covered	Ref	Teaching Aids
L1	Listening 1. AV pertaining to marketing strategies, peer reading and pronunciation	REF-1- Ch.5 (Pg 82)	ICT tools
L2	Speaking 1. Turn taking, sharing opinions; conducting and attending a meeting,	REF-1- Ch.2 (Pg 27)	ICT tools
L3	Speaking 1. Understanding the nuances of spoken communication among internal audience and external audience	REF-1- Ch.3 (Pg 49)	ICT tools
L4	Reading 1. Analytical documents, descriptive documents	REF-1- Ch.4 (Pg 55 - 58)	ICT tools
L5	Writing 1. Fliers 2. Brochures	REF-1- Ch.8 (Pg 136 -138)	ICT tools
L6	Writing 1. Resume- letter of application	REF-1- Ch.10 (Pg 176 - 179)	ICT tools
L7	Writing 1. Checklists	REF-1- Ch.5 (Pg 90 &91)	ICT tools
L8	Grammar 1. Modal verbs	REF-3- Unit 26-37 (Pg 52-75)	ICT tools
L9	Grammar 1. Clauses – types and uses, conditional clauses, 2. Articles	REF-3- Unit 69-81 (Pg 138-163)	ICT tools
Content beyond syllabus covered (if any):			

* Session duration: 50 mins

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Sub. Code / Sub. Name: HS22252 / Technical English
Unit : III

Unit III Syllabus:

Listening – AV related to how to use components, scientific description, **Speaking** - speaking for motivation and initiation, speaking at a seminar presentation; **Reading** – scientific journals, papers; **Writing** – Technical descriptions – process description, purpose and function, PowerPoint, Google forms, user manuals; **Grammar** - phrasal verbs, prepositions, technical and scientific affixes

Objective:

Session No *	Topics to be covered	Ref.	Teaching Aids
L1	Listening 1. AV related to how to use components 2. Scientific description	Face 2 Face Advanced - Software	ICT tools
L2	Speaking 1. Speaking for motivation and initiation 2. Speaking at a seminar presentation	REF-1- Ch.8 (Pg 132 &133)	ICT tools
L3	Reading 1. Scientific journals 2. Papers	REF-1- Ch.9 (Pg 142 - 144)	ICT tools
L4	Writing 1. Technical descriptions – process description	REF-1- Ch.7 (Pg 115)	ICT tools
L5	Writing 1. Purpose and function	REF-1- Ch.8 (Pg 128)	ICT tools
L6	Writing 1. PowerPoint, 2. Google forms 3. User manuals	REF-2- Ch.7 (Pg 170)	ICT tools
L7	Grammar 1. Phrasal verbs	REF-1- Ch.10 (Pg 167 &168)	ICT tools
L8	Grammar 1. Prepositions	REF-1- Ch.4 (Pg 59)	ICT tools
L9	Vocabulary development 1. Technical and scientific affixes	REF-1- Ch.2 (Pg29)	ICT tools
Content beyond syllabus covered (if any):			

* Session duration: 50 mins

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Sub. Code / Sub. Name: **HS22252 / Technical English**

Unit : IV

Unit IV Syllabus :

Listening - scientific debates, crisis management; **Speaking** - handling conflicts, speaking about the loss of benefits, progress or decline of business, identifying the connotative meanings, **Reading**- documented evidences of uses and functions of a product, review of a product, **Writing** – memos, follow-up letters, reports - proposal, project, progress reports, sales reports, reports on industrial visits, executive summary. **Grammar** - reported speech and tag questions, sentence structure – comparative, imperative, cause and effect, infinitive of result

Objective:

Session No *	Topics to be covered	Ref	Teaching Aids
L1	Listening 1. Scientific debates 2. Crisis management	REF-1- Ch.7 (Pg 115)	ICT tools
L2	Speaking 1. Handling conflicts 2. speaking about the loss of benefits	REF-1- Ch.8 (Pg 127)	ICT tools
L3	Speaking 1. Progress or decline of business 2. Identifying the connotative meanings	REF-1- Ch.8 (Pg 132)	ICT tools
L4	Reading 1. Documented evidences of uses and functions of a product 2. Review of a product	REF-1- Ch.2 (Pg 22 - 25)	ICT tools
L5	Writing 1. Memos, 2. Follow-up letters	REF-1- Ch.10 (Pg 176)	ICT tools
L6	Writing 1. Reports - proposal 2. Project, Progress 3. Reports, sales reports, reports on industrial visits 4. Executive summary	REF-1- Ch.9 (Pg 157)	ICT tools
L7	Grammar 1. Reported speech and tag questions	REF-1- Ch.5 (Pg 90 &91)	ICT tools
L8	Grammar 1. Sentence structure – comparative, imperative	REF-1- Ch.1 (Pg 6)	ICT tools
L9	Grammar 1. Cause and effect 2. infinitive of result	REF-1- Ch.6 (Pg 97 &98)	ICT tools
Content beyond syllabus covered (if any):			

* Session duration: 50 mins

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Sub. Code / Sub. Name: **HS22252 / Technical English**
Unit : V

Unit V Syllabus:

Listening – AV of Group discussions, panel discussions, face to face interviews for recruitment purposes; **Speaking**- speaking at group discussions, interviewing a personality, answering at the interviews; **Reading** – WebPages of top-notch engineering companies, **Writing** - blogging, e-mails, letter of complaint, minutes of the meeting ; **Grammar** - one word substitution, collocations, better word/sentence substitution (rephrasing the content/improvising ideas).

Suggested Activities [task based] – case study, guest lectures as models, problem solving, understanding team work.

Objective:

Session No *	Topics to be covered	Ref	Teaching Aids
L1	Listening 1. AV of Group discussions 2. Panel discussions 3. Face to face interviews for recruitment purposes	Face 2 Face Advanced - Software	ICT tools
L2	Speaking 1. Speaking at group discussions	REF-1- Ch.2 Pg18	ICT tools
L3	Speaking 1. Interviewing a personality 2. Answering at the interviews	REF-1- Ch.5 Pg 90	ICT tools
L4	Reading 1. WebPages of top-notch engineering companies	REF-1- Ch.6 Pg 101	ICT tools
L5	Writing 1. Blogging 2. e-mails	REF-1- Ch.3 Pg 146	ICT tools
L6	Writing 1. Minutes of the meeting	REF-1- Ch.5 Pg 74	ICT tools
L7	Writing 1. Letter of complaint	REF-1- Ch.10 (Pg 176)	ICT tools
L8	Grammar 1. One word substitution 2. Collocations	REF-1- Ch.9 (Pg 144)	ICT tools
L9	Grammar 1. Better word/sentence substitution	REF-1- Ch.9 Pg 147	ICT tools
Content beyond syllabus covered (if any):			

* Session duration: 50 mins

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1. Department of English, Anna University. *Mindscapes: English for Technologists and Engineers*. Orient Blackswan, Chennai. 2017

2. Downes, Colm, *Cambridge English for Job-hunting*, Cambridge University Press, New Delhi. 2008

3. Murphy, Raymond, *Intermediate English Grammar with Answers*, Cambridge University Press 2000

4. Thomson, *A.J. Practical English Grammar 1&2* Oxford 1986
5. Herbert A J, The Structure of Technical English Longman, 1965

WEBSITES:
1. http://www.usingenglish.com
2. http://www.uefap.com3
3. https://owl.english.purdue.edu/owl/
4. www.learnenglishfeelgood.com/esl-printables-worksheets.html

Software
1. *Face 2 Face Advanced* – Cambridge University Press, 2014.
2. *English Advance Vocabulary*- Cambridge University Press.2017.
3. *IELTS test preparation* – Cambridge University Press 2017.
4. *Official Guide to the TOEFL* Test With CD-ROM, 4th Edition.
5. *Cambridge Preparation for the TOEFL TEST*- Cambridge University Press, 2017.

	Prepared by	Approved by
Signature		
Name	Dr.S.Bhargavi	Dr.T.Murugavel
Designation	Assistant Professor	Professor & Head
Date	20th March , 2023	20th March, 2023
Remarks *: The lesson plan (HS22252 / Technical English) is followed exclusively for this academic year.		
Remarks *:		

* If the same lesson plan is followed in the subsequent semester/year it should be mentioned and signed by the Faculty and the HOD