



**SRI VENKATESWARA COLLEGE OF ENGINEERING (AUTONOMOUS),
PENNALUR, SRIPERUMBUDUR TALUK – 602 117, TAMIL NADU.**

IT Policy

Statement:

The Management commits to provide, maintain, secure and ensure availability of legally appropriate Information Technology infrastructure and facilities in line with the developments in technology for the growth of the institution.

Objectives:

- To facilitate IT infrastructure to meet out the vital requirements of Teaching - Learning process in accordance with the evolving technology.
- To ensure optimal allocation and utilization of financial resources for the maintenance and upkeep of IT infrastructure and facilities.

Provision:

- The college will adopt the practices for scalable and sustainable implementation of all IT related services.
- It will provide computing and networking services such as desktops, laptops, internet for all the departments, library and office in sufficient numbers.
- Standard procedure will be followed for selection and purchase.
- The institute will regularly update the bandwidth of the internet connection according to the need of students and staff, in compliance with minimum requirements stated by the authorities.
- The college will provide secured Wi-Fi facility across the campus for the benefit of employees and students.
- Students will be nominally charged to avail the facility and the facility will be free of cost for the faculty and staff.
- The academic and administrative activities will automated through a Campus Management Software.
- The institute will subscribe to enterprise version of online classroom tools for conducting the online lectures and events.
- Adequate budget is allocated every year for the up-gradation and upkeep of Wi-fi, cyber security, softwares and networking facilities.

Maintenance:

- Maintenance of all computing and networking equipments will be carried out by the IMS department to ensure fullest availability at all times.

Security:

- The college will deploy network security tools such as firewall and antivirus software to protect the network.
- The computers and network resources will be accessed only by persons having an account approved and issued by the institution.
- College will strictly adhere to the terms and conditions of license agreements of IT resources and software usage. It will insist on the usage of licensed or open source software and strictly prohibit the usage of pirated and unlicensed software. Licenses of OS, MS office and firewall software will be maintained by the IMS department.
- A dedicated mail service with an institution domain will be provided for all the students and employees and the same will be discontinued for the students who have completed the course and for faculty who have relieved from the service.

Availability:

- The Campus Management Software will be hosted in a cloud based environment for easy access and portability.