



**SRI VENKATESWARA COLLEGE OF ENGINEERING (AUTONOMOUS),  
PENNALUR, SRIPERUMBUDUR TALUK - 602 117, TAMIL NADU.**

**Policy on Disability Resource Centre**

(Revisited and approved for continuation in the governing council meeting held on 31.12.2021)

**Statement:**

The Disability Resource Centre will act as a facilitation centre for the institution with respect to satisfying the needs of students and staff with disabilities in compliance with guidelines provided by the authorities.

**Objectives:**

- To provide necessary infrastructure and facilities in compliance with guidelines, that would make the life of differently-abled students and staff in the institution.
- To identify processes to promote a conducive environment for Teaching-Learning for differently-abled students and staff.

**Provision:**

- To provide counselling to differently - abled students on the types of courses they could study at the higher education institutions.
- To ensure admission of as many differently-abled students as possible through the open quota and also through the reservation meant for them.
- To gather orders dealing with fee concessions, examination procedures, reservation, policies, etc., pertaining to differently-abled persons.
- To assess the educational needs of differently abled persons enrolled in the higher education institutes to determine the types of assistive devices to be procured.
- Classrooms will be scheduled such a way that they are easily accessible to physically challenged students.
- Toilets will be designed to be disabled friendly.
- Attender will be arranged to bring breakfast/lunch from canteen, if needed.
- Ambulance facility will be made available in the campus to provide transport in case of emergency.
- Wheel chairs will be provided for the physically disabled to help them move in the campus.
- Seating will be reserved in class to ensure accessibility, good communication and visibility of presentations.
- Human support will be provided in certain outdoor activities.

- The following will be made available. In addition, any facility opted for will be created on request.
  - Ambulance
  - Ramps
  - Lift
  - Special Toilets
- Adequate budget will be earmarked for:
  - Investment in procuring new facilities
  - Periodical maintenance cost for the facilities available
  - Replacement of obsolete facilities
  - Manpower for handling of the facilities

**Process:**

- To conduct awareness programmes for teachers of the institute about the approaches to teaching, evaluation procedures, etc., which they should address in the case of differently-abled students.
- To study the aptitude of differently-abled students and assist them in getting appropriate employment when desired by them after their studies.
- To celebrate important days pertaining to disability such as the World Disabled Day, White Cane Day, etc., in the institute and also in the neighbourhood in order to create awareness about the capabilities of differently-abled persons.
- To ensure maintenance of special assistive devices procured by the higher education institute under the HEPSN scheme and encourage differently-abled persons to use them for enriching their learning experiences.
- To prepare annual reports with case histories of differently-abled persons who are benefited by the HEPSN scheme sanctioned to the higher education institute.
- The students will be allowed to record the lectures during sessions if required with the consent from concerned teacher.
- Extended time for writing internal exams, conducting practicals or workshop practices may be given.
- Extended time would be allowed to write end semester examinations with the permission of the authority concerned.
- Scribe facility will be provided during examination as given under the Rights of Persons with Disabilities Act (RPwD) 2016.
- Extended timeline for submission of assignments may be given.
- Regular meetings will be conducted to discuss problems and feedback will be taken to improve the facilities.
- Breaks will be given for short periods during practicals, if needed.

*True Copy*  
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**Management**

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